



## Ohio Administrative Code

### Rule 3361:70-5-10 Parking: appeal of violations.

Effective: October 15, 2008

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(A) Each violation tag must be paid or appealed within ten calendar days as indicated on the violation tag.

(B) All appeals for uptown campuses are to be submitted in writing at the parking services website. Appeals for the branch campuses are to be submitted at the branch campus business offices on the proper form. Appeals of faculty, staff, visitors, and graduate students are forwarded to the parking appeals board for appropriate action. Undergraduate students' appeals are heard by student court. Graduate appeals can be heard by student court or the parking appeals board.

(C) After ten calendar days from the date the violation tag is issued, fine(s) must be paid, in addition to all delinquent and administrative service fees, before appeal can be heard. An administrative service fee will be assessed to all appealed violation tags as outlined in the fees schedule, which are sustained by the parking appeals board or student court. If an appealed violation tag is voided through the appeals process, all fines and fees paid toward that tag will be refunded.

(D) Simple errors or omissions on a violation tag which have no direct effect on the actual circumstances surrounding the violation are not considered grounds for cancellation of the tag.

(E) All decisions rendered by the parking appeals board and/or the student court, are final.

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