



## Ohio Administrative Code

### Rule 3361:30-5-01 Human resources organization: senior associate vice president and chief human resources officer.

Effective: April 1, 2019

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(A) The senior associate vice president and chief human resources officer shall have full authority to act in behalf of the appointing authority in matters affecting classified employees.

(B) The senior associate vice president and chief human resources officer shall establish written human resources policies and procedures to implement the personnel rules found in this division and to ensure compliance with applicable laws and regulations related to personnel matters.

(C) The text of each human resources policy (which shall include its effective date) and of each amendment thereto shall be maintained by the human resources department in an archive for a period of not less than ten years.

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