



## Ohio Administrative Code

### Rule 3361:30-25-01 Performance evaluation and probation: policy on probationary periods for unrepresented classified employees.

Effective: July 15, 2012

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All unrepresented classified employees in the university of Cincinnati employment system shall serve a six month probationary period which shall commence with the effective date of their original or promotional appointment.

(A) If service is unsatisfactory, a probationary employee may be removed or reduced at any time during the probationary period.

(B) Except as required by law, time spent on a leave of absence shall not be counted as part of the probationary period and the probationary period shall be extended by the number of days that equals the number of days spent such a leave of absence.

(C) In accordance with divisions (F)(1) and (F)(2) of section 124.14 of the Revised Code, this rule supersedes any portion of the Revised Code or Administrative Code covering the same subject matter, including but not limited to section 124.385 of the Revised Code.

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