



Ohio Administrative Code

Rule 3361:10-5-02 Organization: the vice presidents of the university.

Effective: August 8, 2016

(A) The board may, upon recommendation of the President, appoint one or more vice presidents of the university for a term of specific or indefinite duration agreed in advance of appointment and subject to periodic review. Each vice president serves at the pleasure of the board and the president during the period of appointment.

(B) In the selection of a senior vice president for academic affairs and provost, the president shall consult with a committee consistent with the guidelines outlined in rule 3361:10-6-01 of the Administrative Code "Organization: guidelines for provost and dean search and for decanal review process," before making a recommendation to the board.

(C) In the selection of all other vice presidents, the president shall appoint and consult with a committee before making his or her recommendation to the board.

(D) Each vice president shall have the authority to maintain discipline among those employees in his or her area of responsibility. Each vice president shall have the authority to suspend an unclassified employee, which action shall be effective when taken, subject to review, and confirmation, or modification by the president of the university.

(E) Each vice president shall indicate approval or disapproval of all recommendations for budgetary action exceeding two hundred fifty thousand dollars within his/her area of responsibility or of any amount between units within or between the vice presidential area. Vice presidents shall indicate approval or disapproval of all recommendations for all cash transfers, regardless of the amount, within his/her area of responsibility. Vice presidents shall have the power to delegate this authority for budget action approval to designated senior financial administrators holding the rank of assistant vice president or higher. Delegation of authority for cash transactions may only be designated to the direct report of the vice presidents holding the highest financial administrator ranking. The name of the requested delegate shall be submitted for approval to the VP for Finance. The name and signature of the person(s) to whom this power has been delegated shall be registered with the office



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of budget management. All budgetary and cash transfer recommendations requiring vice presidential authorization shall have approval indicated by electronic or handwritten signature of either the vice president or the designated senior administrator, as appropriate to the form documenting the action. The signature shall be in the name of the person signing the form.