



Ohio Administrative Code

Rule 3358:5-7-04 Academic standing procedures.

Effective: March 18, 2015

(A) Good standing A student is considered to be in good academic standing when his/her "Progress grade point average" (GPA) meets the criteria for good standing in the following table. The "Progress GPA" is cumulative and includes all courses completed at Clark state with a grade of A, B, C, D, F, UW or Z.

Hours attempted	Good Standing	Academic Probation	Academic Dismissal
	Progress GPA	Progress GPA	Progress GPA
1-10	1.50 or better	below 1.50	below .80
11-20	1.60 or better	below 1.60	below .90
21-30	1.70 or better	below 1.70	below 1.20
31-40	1.80 or better	below 1.80	below 1.40
Over 40	2.00 or better	below 2.00	below 1.60

(B) Probation Probation means that the student is in jeopardy of being dismissed from the college for academic reasons. These students need to make every effort to raise their GPA.

(1) Students are considered to be on academic probation when their "Progress GPA" falls into the ranges noted in the table in paragraph (A) of this rule.

(2) Students are notified by the records office about their status and of the need to meet with their faculty advisor before they can register again.

(3) Students on academic probation must confer with their faculty advisor to carefully select a course schedule. Students on probation will not be permitted to register without the permission of their faculty advisor.

(4) Students on academic probation may carry a maximum load of twelve credits while on probation. Exceptions may be approved by the faculty advisor.



(5) Academic support services such as tutoring and the writing lab are strongly recommended for students on probation.

(6) It is strongly recommended that students repeat any failed courses the next semester those courses are offered.

(C) Dismissal Dismissal means that a student must sit out a quarter before being allowed to continue taking credit classes.

(1) Students must be on academic probation one full semester before they are dismissed.

(2) Students are dismissed from the college when their "Progress GPA" falls below the dismissal levels listed in the table in paragraph (A) of this rule. However, students who have not been on academic probation at least one semester shall be granted one semester of probation status before being dismissed.

(3) During that probation term, students shall receive a letter from the records office stating that failure to improve the GPA by the end of the semester shall result in dismissal. Probation rules identified in this rule are implemented during this semester.

(4) Dismissed students may be readmitted on probation after sitting out one semester only after their case is reviewed by the academic dean or coordinator of advising. Students must follow the procedure outlined in this rule in order to be readmitted following academic dismissal:

(a) Degree-seeking students, after securing a petition for readmission form from the records office, must contact their academic dean to set up an appointment. Prior to meeting with the academic dean, the student must fill out his/her portion of the form reflecting upon the reasons for not finding academic success.

(b) Non degree-seeking students must contact the coordinator of advising and follow the steps outlined in paragraph (C)(4)(a) of this rule.

(c) With the academic dean or the coordinator of advising, students discuss the reasons for non-



academic success that they indicated on the petition as well as other possible reasons. Together they develop a plan for the student to use in improving his/her academic work upon readmission, which will include meeting with his/her faculty advisor prior to registering for subsequent semesters until the student is no longer on probation.

(d) Students must submit the readmission form signed by their academic dean or the coordinator of advising at the time they register.

(5) Readmitted students shall remain on probation until they move above the probation range defined in the table in paragraph (A) of this rule. However, they shall not be dismissed again even if they remain within the dismissal range provided that they improve their GPA each semester. Students who fail to improve their GPA each semester shall be dismissed again if they remain in the dismissal range.

(6) Students dismissed a second time must sit out at least one semester before returning. They must follow the steps for readmittance as outlined in paragraph (C)(4) of this rule.

(D) Suspension Suspension means that a student must sit out a full calendar year before being allowed to continue taking credit classes.

(1) Students receiving a third dismissal shall be placed on suspension for one calendar year.

(2) After the one-year suspension, they must follow the steps for readmittance after a dismissal as outlined in paragraph (C)(4) of this rule.

(3) Any future academic dismissals shall also result in additional one-year suspensions.

(E) Grade reports Students should check their grades each semester through web advisor. Grades shall not be released over the telephone or to non-college email addresses.