



## Ohio Administrative Code Rule 3357:15-13-23 Academic field trips.

Effective: July 1, 2017

---

(A) A field trip is a course-related off-campus activity involving students that is organized by the instructor and the appropriate personnel of the visited destination. Field trips are intended to enrich the learning experiences of students and should be planned in a manner that assesses and manages risks for the students and for college employees. Practicums, clinicals, field experience, cooperative work experience, and directed practice are not considered academic field trips.

(B) If a field trip is a required class activity, care should be taken in selecting an accessible site for students with mobility or health concerns. If no accessible site is available, an alternate activity and related assignment must be available for students unable to participate in the field trip.

(C) All expenses incurred by students during field trips may not be paid by college funds.

(D) All student travelers are bound by the Stark state college policies and procedures manual including but not limited to the following policies of the Administrative Code:

(1) Anti-harassment (3357:15-14-13)

(2) Sexual assault (3357:15-14-15)

(3) Student code of conduct (3357:15-19-10)

(4) Travel and business entertainment expense (3357:15-14-10)

---