



## Ohio Administrative Code

### Rule 3356-3-13 Business-related and entertainment expenses.

Effective: August 27, 2015

---

(A) Policy statement. The board of trustees authorizes the establishment of business-related and entertainment expense guidelines for reasonable food, beverage, and incidental costs associated with the conduct of university business.

(B) Purpose. To establish the manner and extent to which university funds may be expended for business-related activities, entertainment, and hospitality.

(C) Scope. This policy applies to all university employees.

(D) Procedures. The university's business-related and entertainment expense guidelines may be accessed at the following web-site: [http://web.yzu.edu/gen/ysu/Forms\\_and\\_Resources\\_m773.html](http://web.yzu.edu/gen/ysu/Forms_and_Resources_m773.html).

---