



Ohio Administrative Code Rule 3349-8-80 Promotions.

Effective: February 14, 2019

(A) Purpose

The purpose of this rule is to establish a uniform rule on the promotion of classified civil service employees.

(B) Scope

This rule applies to all classified civil service employees.

(C) Definitions

Consult rule 3349-7-01 of the Administrative Code.

(D) Rule statement

(1) If a position vacancy exists within the classified civil service ranks of the university, and the position does not require eligible applicants to take a competitive examination, the appointing authority for the classified civil service employees at the university may, upon the recommendation of the immediate supervisor, nominate an eligible employee for promotion.

(2) In cases of promotion without competition, the appointing authority shall require a written statement from the immediate supervisor showing:

(a) That such employee is entitled to promotion by reason of conduct and effective performance in his or her current position;

(b) That such employee possesses the appropriate qualifications to be promoted to the higher position;



(c) That such employee is not currently serving a probationary period and no eligibility list exists for the classification of the vacant position.
