



Ohio Administrative Code Rule 3344-65-15 Conflict of interest and ethics.

Effective: October 10, 2016

(A) All employees of Cleveland state university, as public servants, shall observe the highest ethical standard in discharging their responsibilities. Employees shall avoid any activity or interest that might reflect unfavorably on an individual's, or the university's, stewardship of public resources, and shall observe those provisions of the Ohio ethics laws that apply to them including, but not limited to, its conflict of interest restrictions.

(B) Any purchase transaction of the university is a public contract. Rule 3344-2-04 of the Administrative Code constitutes the university's conflict of interest statement. That statement sets forth ethical standards for purchasing, including the circumstances in which an employee or other university official may sell goods or services to the university.

(C) The university also subscribes to the following national association of educational buyers code of ethics:

- (1) To decline personal gifts or gratuities.
- (2) To give first consideration to the objectives and policies of our institution.
- (3) To cooperate with trade and industrial associations, governmental and private agencies engaged in the promotion and development of sound business methods.
- (4) To demand honesty in sales representation whether offered through the medium of a verbal or written statement, an advertisement, or a sample of the products.
- (5) To grant all competitive bidders equal consideration; to regard each transaction on its own merits; to foster and promote fair, ethical, and legal trade practices.
- (6) To use only by consent original ideas and designs devised by one or more vendor for competitive



purchasing purposes, or to pay them for services as a consultant.

(7) To accord a prompt and courteous reception insofar as conditions permit to all who call on legitimate business missions.