



Ohio Administrative Code

Rule 3337-41-105 Retirement system contributions for administrative presidential appointees on leaves of absence.

Effective: July 22, 2016

The version of this rule that includes live links to associated resources is online at

<https://www.ohio.edu/policy/41-105.html>

(A) Overview

This policy ensures continuation of university retirement contributions for administrative presidential appointees on an approved leave of absence.

Employees enrolled in an alternative retirement plan will not receive university retirement contribution when on unpaid leave. Ohio university will provide the university retirement contribution for those faculty and administrative staff members enrolled in STRS or OPERS while on leave of absence providing:

- (1) The leave is consistent with the state teachers retirement system and the Ohio public employees retirement system regulations permitting service credit while on approved leave of absence.
- (2) The faculty or staff member is willing and able to contribute his or her normal retirement contribution for the period of the leave.
- (3) That all other avenues of funding the university retirement payments through grants, contracts, or other means have been exhausted.
- (4) That the appropriate executive officer deems the leave to be of future benefit to the university and the appropriate executive officer gives advance written approval for such payment prior to the commencement of the leave. For the purposes of this policy, executive officers are:

(a) President



- (b) Executive vice president and provost
- (c) Vice president for finance and administration
- (d) Executive dean for regional campuses
- (e) Vice president for research and creative activity and dean of the graduate college
- (f) Vice president for student affairs
- (g) Vice president for university advancement

(B) Process

Administrative presidential appointees who are members of STRS and who have received prior approval for retirement payments should contact the payroll office upon return from leave of absence for the purpose of filing a request to purchase service credit for the period of the leave of absence.

Administrative presidential appointees who are members of OPERS should contact university human resources for procedures to follow in establishing service credit for the time on approved leave of absence.

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