



Ohio Administrative Code

Rule 3335-81-02 Reasons of economy or lack of work.

Effective: December 20, 2020

(A) The university shall determine:

(1) Whether a current or projected deficiency in necessary funds exists to maintain current or to sustain projected levels of staffing and operations; or

(2) Whether a lack of work exists or is projected to result in excessive current or projected staffing levels.

In the event that the university determines such a lack of funds or lack of work exists, the office of human resources shall be notified of such shortages, of the college or unit in which such shortage exists or is projected, and of the amount of current or projected funds or work lacking.

(B) Upon the approval of the office of human resources, employees may be laid off for reasons of economy or lack of work. Before such layoffs, a rationale and supporting documentation shall be prepared following the procedures outlined in the human resources policy. The rationale and supporting documentation shall be retained by the office of human resources.
