



Ohio Administrative Code Rule 3335-73-03 Court leave.

Effective: December 20, 2020

(A) The university shall grant court leave without loss of pay to any employee who:

(1) Is summoned for jury duty;

(2) Is subpoenaed to appear before any court, commission, board or other legally constituted body authorized by law to compel the attendance of witnesses, when the employee is not a party to the action; or

(3) Is the appellant in any action before the state personnel board of review and is currently in a paid status (by working or receiving any paid time pursuant to the university policy) at the time of a scheduled hearing.

(B) Any employee who is appearing before a court or other legally constituted body in a matter in which the employee is a party may be granted vacation or unpaid leave. Such instances would include, but not be limited to: criminal or civil cases, traffic court, divorce proceedings, custody, or appearing as directed as parent or guardian of juveniles.
