



Ohio Administrative Code

Rule 3335-49-01 Procedure for adoption, amendment or rescission of rules affecting persons in the classified civil service at the Ohio state university.

Effective: June 2, 2011

- (A) Pursuant to section 124.14 of the Revised Code, the university follows these procedures for the adoption, amendment, or rescission of rules affecting persons in the classified civil service.
- (B) The adoption, amendment, or rescission of any rule affecting employees in the classified civil service at the Ohio state university shall comply with the provisions of section 111.15 of the Revised Code.
- (C) The proposed new, amended, or rescinded rules shall be presented to the Ohio state university board of trustees for approval.
- (D) After the Ohio state university board of trustees has approved the proposed rules, and at least ten days prior to the effective date, all rule(s) in their final form shall be filed electronically with the legislative service commission.
- (E) The office of human resources shall make a reasonable effort to notify employees who may be affected by the adoption, amendment or rescission of any rule. The office of human resources shall make available the full text of the rule or rules as adopted or amended to any person upon request.
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