



Ohio Administrative Code

Rule 3335-105-09 Operating practices for flying club aircraft and members.

Effective: July 1, 2002

(A) All flying clubs shall submit to the office of the airport manager a copy of all applicable governing documents including, but not limited to:

- (1) The constitution and bylaws of the club, and any other documents of the club to substantiate their status.
- (2) Club regulations and/or operating manuals.
- (3) Articles of incorporation

All flying clubs shall have a continuing duty to immediately submit a copy of all changes in any governing documents to the airport manager.

(B) All flying clubs shall submit to the office of the airport manager a copy of the membership roster listing members current names, addresses, phone numbers, and pilot ratings held. Revised membership rosters shall be submitted to the airport manager no less than semi-annually.

(C) All flying clubs must be not-for-profit corporations (as defined in section 1702.02 of the Revised Code), not-for-profit partnerships or not-for-profit joint ventures and be tax exempt under the provisions of the Internal Revenue Code.

(D) Only member pilots in good standing shall be authorized to operate club aircraft.

(E) No student pilot members shall operate a club aircraft unless such persons are under the direct supervision of a flight instructor. All student pilots shall be identified on the club membership roster.

(F) Prior to operating club aircraft from the airport, a member shall be familiar with the rules of the



airport, as well as all airport operating policies and procedures, as amended.

(G) In addition to the owner of an aircraft operated by a flying club, a flying club shall be responsible for all debts incurred at the airport related to the storage, operation and maintenance of club aircraft resulting from requests by club members.

(H) All flying clubs shall provide the office of the airport manager with the name of the officer or individual who shall be responsible for the receipt of all billings and the payment of all debts incurred at the airport by the flying club.

(I) The airport may refuse to provide any service to a member of a flying club not listed on the membership roster filed with the airport manager. If any member of a flying club violates rules 3335-105-01 to 3335-105-11 of the Administrative Code, the airport manager shall have the authority to take action against the club or member thereof pursuant to paragraphs (W) and (X) of rule 3335-105-02 of the Administrative Code.