



Ohio Administrative Code Rule 3301-44-04 Provider requirements.

Effective: August 26, 2022

(A) Funding will not be provided for coursework or assessments taken prior to the participant having reached awarded status.

(B) Providers are to submit participant applications to the department between August first and June first of any given fiscal year.

(C) Providers are to submit invoices by June thirtieth of each fiscal year in which a participant participated in the program.

(D) Providers are to submit demographic information, including age at enrollment, gender, race and ethnicity.

(E) Providers will ensure the participant is not enrolled in any high school.

(F) Providers will certify to the department the completed requirements to obtain a high school diploma as set forth in rule 3301-44-06 for each participant within thirty days of the participant's completion of graduation requirements.

(G) The department will monitor each provider's compliance with the requirements of these rules. Providers who fail to comply will be requested to submit a corrective action plan. Failure to comply one year after the submission of the corrective action plan may result in the withdrawal of funding and the educational institution becoming ineligible to provide services under this program. An ineligible institution can choose to reapply to be an adult diploma program provider the following fiscal year.

(H) Providers are expected to comply with division (E)(6) of section 3313.902 of the Revised Code, which states that participants may not be charged for tuition, supplies, or associated fees for participation in the adult diploma program, other than in circumstances provided for in department



rules. Providers may submit written requests including a description of the extraordinary circumstances that require charging a participant for any tuition, supplies, or associated fees. The department's determination under this paragraph is final and not subject to appeal.