



## Ohio Administrative Code Rule 3301-37-08 Child information.

Effective: July 1, 2021

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(A) The parent shall provide, prior to the date of admission or not later than thirty days after date of admission, and every thirteen months from the date of examination thereafter, a medical statement affirming that the child is in suitable condition for enrollment in the program. "Prior to the date of admission" means:

(1) For children younger than three years old at the time of admission, the examination shall occur within six months prior to the date of admission;

(2) For children three years old or older at the time of admission, the examination shall occur within twelve months prior to the date of admission.

(3) A preschool child with a disability shall not be excluded from the program for lack of a medical statement until the team responsible for the individualized education plan (IEP) established pursuant to Chapter 3301-51 of the Administrative Code reconvenes; exclusion from the program until the IEP is revised may be a denial of a free, appropriate public education.

(4) The medical statement shall be provided by a physician, physician's assistant, clinical nurse specialist, or certified nurse.

(B) The program shall secure and have on file all required information no later than the first day of attendance unless otherwise required.

(1) The cumulative record of each child shall include but not be limited to:

(a) Name and date of birth;

(b) Name, address (home and/or business), and telephone number of parent(s);



(c) Names, addresses, and telephone numbers of two persons to contact in an emergency if the parent cannot be located;

(d) Name of persons(s) to whom the child can be released; and

(e) Parent authorization for transportation related to the program.

(f) Copies of any injury or incident reports.

(2) The health record of each child shall include but not be limited to:

(a) A statement signed by a licensed physician as required by paragraph (A) of this rule;

(b) Physician's or dentist's authorization and written instructions to administer prescription medication, medical food, modified diet, or fluoride supplement to a child enrolled in the program;

(c) Immunization record as required by section 3313.67 of the Revised Code, which record shall include immunizations required by section 3313.671 of the Revised Code;

(d) A list of any allergies and treatment for said allergies;

(e) A list of any prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements currently being administered to the child;

(f) A list of any chronic physical problems and any history of hospitalization;

(g) A list of any diseases the child has had;

(h) Names and telephone numbers of physician and dentist in case of emergency; and

(i) Permission of parent for emergency medical and dental care and transportation as required by section 3313.712 of the Revised Code.



(C) The program shall maintain daily attendance records including admission and withdrawal.

(D) The program shall notify parents in writing within twenty-four hours when a child is injured and maintain a log of injury reports.

(E) The program is to comply with the Family Educational Rights and Privacy Act (FERPA, 20 USC 1232g) and its implementing regulations at 34 C.F.R. Part 99, section 3319.321 of the Revised Code, and section 5104.038 of the Revised Code.

(F) School districts with children who meet the definition of "homeless" under the McKinney-Vento Homeless Assistance Act (42 USC 11431 et seq.) are to comply with division (F)(13) of section 3313.64 of the Revised Code.