



Ohio Administrative Code Rule 3301-32-06 Child information.

Effective: July 1, 2021

(A) Medical examinations and records of immunizations shall not be required of children in a school child program who are enrolled in an accredited public, eligible nonpublic school, community school, or county board of developmental disabilities school.

(B) Individual child records shall be maintained, updated at least annually, and include, but not necessarily be limited to, the following:

- (1) Registration information including, but not necessarily limited to, the following: child's name, date of birth, date of admission, parent's name, home address, business address and telephone number where the parent can be reached during the time the child attends the program (if applicable) and/or procedures for reaching the parents, name of the school the child attends, and any special concerns such as dietary restrictions and allergies;
- (2) Telephone numbers of three authorized person(s) to take the child from the program in the event of an emergency;
- (3) Parental consent for first-aid, medication, and transportation to an emergency care facility;
- (4) Name and telephone number of the child's physician, dentist, or other health care providers;
- (5) Signed parental permission slip for administration of medication and log of medication administration;
- (6) Information on any injury to the child. The program shall notify parents when their child is injured and the program shall maintain a log of such reports;
- (7) Transportation plan that shall include parental designations of any authorized persons to take the child from the program;



(8) If a school district, county board of developmental disabilities, community school, or eligible nonpublic school policy permits, a transportation plan shall include mutual agreement and consent between the program coordinator and the child's parents allowing a school child to leave the school child care program for specific activities. The agreement shall specify, but not be limited to, the following:

(a) Child's destination; and

(b) Estimated time of arrival and departure, and the time period for which the agreement is valid.

(9) Information on special medical or health needs, allergies, dietary restrictions; and

(10) Attendance records.

(C) The school child program shall have written permission from the parent or guardian of a child before the child shall be permitted to swim or otherwise participate in water play activities in bodies of water two or more feet in depth. The written permission shall be signed and dated, and shall include the following:

(1) The child's name;

(2) Location of the swimming/water play site;

(3) A statement indicating whether or not the child is a swimmer; and

(4) That the parent or guardian grants permission.