



Ohio Administrative Code

Rule 3301-106-01 Community learning center elections.

Effective: [November 25, 2022](#)

(A) As used in this rule:

(1) "Community learning center" has the same meaning as in section 3302.16 of the Revised Code.

(2) "Eligible parent" includes both of the following:

(a) The parent or guardian of a student who is enrolled in the school;

(b) The parent or guardian of a student who is entitled to attend the school but instead is enrolled in a school operated by a joint vocational school district.

(3) "Eligible staff" means teachers and nonteaching employees who are assigned to the school.

(4) "Parent" has the same meaning as in section 3313.64 of the Revised Code..

(B) Elections to initiate the process to transition a school to a community learning center, as provided in division (B) of section 3302.17 of the Revised Code, are governed by paragraph (D) of this rule.

(C) Elections to submit the community center learning center improvement plan, as provided in division (G) of section 3302.17 of the Revised Code, are governed by paragraph (D) of this rule.

(D) Conduct of election:

(1) The district board or community school governing authority shall designate at least one person to oversee the election. The designee(s) shall be responsible for establishing policies and procedures that ensure a fair and valid election process. The policies and procedures shall address the dates of the election, who may vote, how ballots must be distributed and returned, the counting of ballots, and



any other matters determined necessary by the designee(s). The designee(s) shall post the policies and procedures on the district's or school's website and make copies available at the school in advance of the election.

(2) The election period begins not sooner than forty-five days after the date of the first public information hearing or approval of the improvement plan by the school action team, as applicable, but not later than ninety days after that date. However, if the district or school is not in session during this period due to summer break, the election period shall begin not later than one hundred twenty days after the date of the hearing or approval of the plan.

(3) The designee(s) shall distribute paper ballots to all eligible parents and eligible staff in accordance with division (C) of section 3302.17 of the Revised Code.

(4) Ballots shall be available in all languages spoken by five per cent or more of the students enrolled in the school.

(5) The ballot shall include:

(a) In the case of an election required under paragraph (B) of this rule, a brief description of community learning centers and the following question:

Do you want the [insert name of school district or community school] to start the process of establishing a community learning center at [insert name of school]?

_____ Yes

_____ No

(b) In the case of an election required under paragraph (C) of this rule, a summary of the community learning center improvement plan and the following question:

Do you want the school action team for [insert name of school] to submit the community learning center improvement plan to the [insert name of school district board of education or community



school governing authority] for possible adoption?

_____ Yes

_____ No

(6) The ballot shall indicate the deadline for submitting ballots and the manner in which the ballots must be submitted.