



## Ohio Administrative Code Rule 1509-1-09 Filing with the commission.

Effective: January 24, 2022

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(A) A notice of appeal permitted to be filed with the commission under section 1509.36 of the Revised Code or under section 1509.37 of the Revised Code, shall be filed at the official office of the commission; and the filing thereof shall mean the actual delivery to the official office of the commission of said notice of appeal, the electronic mail transmission of the notice of appeal to the official electronic mail address of the commission, or shall mean the facsimile transmission of the notice of appeal to the official office of the commission.

(B) Any other documents required or permitted to be filed with the commission under section 1509.36 of the Revised Code or under Chapter 1509-1 of the Administrative Code may be mailed, electronically mailed, faxed or delivered to the official office of the commission.

(C) If a person filing such notice of appeal uses the United States mail as a means of filing such notice of appeal, said person assumes the risk that the notice of appeal may be lost or that delivery thereof to the commission may be delayed beyond the final filing date. If a person filing such notice of appeal uses electronic mail as a means of filing such notice of appeal, said person assumes the risk that delivery of the notice of appeal may fail due to problems in transmission. If a person filing such notice of appeal uses facsimile transmission as a means of filing such notice of appeal, said person assumes the risk that delivery of the notice of appeal may fail due to problems in transmission.

(D) After an appeal is initiated, the commission may allow subsequent filings of documents by electronic transmission.

(E) Copies of all documents filed with the commission shall also be served by the party so filing on all other parties to an appeal. Service upon a party represented by counsel shall be made upon said counsel. Service upon parties may be made in person or by mail, facsimile, electronically, or as otherwise allowed by the commission.