



Ohio Administrative Code

Rule 1301:18-8-03 Dispensary Designated Responsible Party.

Effective: [October 31, 2024](#)

(A) Prior to the issuance or renewal of a certificate of operation, each dispensary shall designate at least one, but not more than three individuals to serve as the licensee's responsible party as defined by rule 1301:18-3-09 of the Administrative Code.

(B) A dispensary's designated responsible party will manage the facility's daily operations and ensure compliance with all standard operating procedures.

(C) A responsible party is to be physically present at the licensed premises at least twenty hours per week and be immediately available to communicate with dispensary staff or the division during any operating hours when they are not physically present. The responsible party will ensure the following:

(1) The licensed premises remain secure, surveilled, and in compliance with rule 1301:18-8-05 of the Administrative Code;

(2) All inventory is maintained in the facility's secure, limited access storage area;

(3) All inventory is properly recorded and tracked in the state inventory tracking system;

(4) All delivery and receipt of cannabis occurs in a secure, limited access area;

(5) All dispensing errors are immediately remedied and reported to the division;

(6) In the event of any diversion, theft, or loss the dispensary complies with rule 1301:18-9-02 of the Administrative Code.

(D) Each dispensary shall notify the division in writing of a change of a designated responsible party within ten calendar days of the effective date of the appointment of a new designated responsible



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party.
