



Ohio Administrative Code Rule 1301:17-1-13 Curriculum of experience.

Effective: April 8, 2021

(A) Applicants seeking to satisfy division (D)(6)(a) of section 4764.07 of the Revised Code shall complete at least forty hours of work in the home inspection field and a peer review session in accordance with rule 1301:17-1-15 of the Administrative Code. The peer review session may be used to satisfy the required pre-licensing education consistent with rule 1301:17-1-07 of the Administrative Code. Work in the home inspection field may include work completed by the applicant within the home inspection field under the supervision of a licensed Ohio home inspector or through home inspection work completed by the applicant in interactive experience that is under the direction of a board-approved instructor who meets the requirements set forth in paragraph (E)(2) of rule 1301:17-1-11 of the Administrative Code. Any combination of hours may be used to satisfy the requirements of this rule. Interactive experience is defined as practical home inspector experiences offered in a simulated, interactive environment using various technologies.

(1) Applicants who complete work in the home inspection field shall certify under oath the number of hours the applicant claims to have completed within twelve months prior to the date of the application and shall provide a detailed listing of the home inspection field work for which experience is claimed. The listing must include at a minimum:

- (a) Date of report;
- (b) Date of inspection;
- (c) Address of subject property;
- (d) Description of the work completed;
- (e) Number of hours claimed for each assignment;
- (f) Name of the Ohio licensed home inspector supervising the applicant; and



(g) The signature of the applicant.

(2) Applicants who complete work in the home inspection field by interactive experience shall certify under oath the number of hours the applicant claims to have completed within twelve months prior to the date of the application and shall provide a detailed listing for which experience claimed. The listing must include at a minimum:

(a) Date experience was obtained;

(b) Name of the instructor;

(c) Number of hours claimed for each instructor; and

(d) The signature of the applicant.

(B) For purposes of this rule, the Ohio licensed home inspector must be approved by the Ohio home inspector board to conduct the peer review session, and the licensed home inspector must receive the board's approval prior to the submission of the license application to the division.

(C) For purposes of this rule, the acceptable hours of work in the home inspection field or through home inspection work completed in an interactive experience must be satisfied by obtaining practical experience or training in home inspection. Travel time to and from the property shall not be counted toward the forty-hour requirement in this rule.

(D) Upon the request of the superintendent or the board, all applicants attempting to satisfy this requirement must provide documentation in the form of reports, certifications, work files or other evidence to support the experience claimed.

(E) Upon notice from the division of real estate and professional licensing that an application is incomplete or incorrect as filed, the applicant shall, within thirty days of the date of the last such notice, submit to the division the additional requested information or the corrected application. Failure to timely submit the additional requested information or the corrected application shall



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constitute just cause for the superintendent to void the application and impose a forfeiture of any application fee.