



Ohio Administrative Code

Rule 123:1-31-01 General procedure for removals, reductions, suspensions, or fines.

Effective: July 31, 2023

A removal, reduction in pay or position, suspension or fine of more than forty work hours in the case of an employee exempt from the payment of overtime compensation, a suspension or fine of more than twenty-four work hours in the case of an employee not exempt from the payment of overtime compensation, , or the reduction or elimination of longevity, except as otherwise provided in division 123:1 of the Administrative Code, will be made for one or more of the statutory reasons enumerated in section 124.34 of the Revised Code. The employee will be notified in writing, on a form provided by the director or the state personnel board of review, or equivalent form, of the statutory reasons for the action and the effective date thereof. This form will advise the employee of the right to appeal. Any such appeal will be made in accordance with the rules of the state personnel board of review. The denial of a one-time pay supplement or a bonus to officer or employee is not a reduction in pay for purposes of this rule.
