



Ohio Administrative Code Rule 121-1-01 Meetings of the commission.

Effective: November 29, 1984

(A) Regular meetings of the commission shall be held on the first Tuesday of each month, unless otherwise determined by the commission at its preceding regular meeting.

(B) Special meetings of the commission may be called by the chairman, on his own motion, or by the secretary, upon written recommendation of three members. No business shall be transacted at a special meeting, except that business specified in the notice to members and to the news media and interested members of the public, as set forth herein. Members shall receive notice of at least four days for any special meeting, unless the meeting is an emergency meeting.

(C) In the event of an emergency meeting, members of the commission and representatives of the news media who have requested notice shall be notified by telephone, at least twenty-four hours before the meeting, of the time, place, and purpose of the meeting.

(D) Any person may ascertain the date, time, and place of regular meetings and the date, time, place, and purpose of any special meeting, by contacting the office of Spanish speaking affairs.

(E) Any person may obtain advance notice of all meetings, at which any specified type of business is to be discussed, by identifying the type of business of which he desires to be notified and by supplying the office of Spanish speaking affairs with a stamped, pre-addressed envelope. The director of the office of Spanish speaking affairs shall mail to such person a notice of the date, time, and place, and type of business to be discussed, at least four days before the meeting, unless the meeting is an emergency meeting.

(F) The director of the office of Spanish speaking affairs shall maintain a list of representatives of the news media who have requested, in writing, notice of regular or special meetings. He shall mail to such representatives notice at least four days before regular or special meetings, unless it is an emergency.



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(G) All members of the commission are expected to attend all regular meetings of the commission. If a member of the commission is absent from three consecutive regular meetings of the commission with the exception of two-day meetings when failure to attend will be considered as absence, the director of the office of Spanish speaking affairs shall within ten days send a letter to the governor of the state of Ohio informing the governor of the member's absences and the total number of regular meetings the member has failed to attend during his term of office.