



Ohio Administrative Code Rule 111:3-9-01 Notice of meetings.

Effective: [March 28, 2022](#)

(A) Any person may determine the time and place of all regularly scheduled meetings of the board of voting machine examiners and the time, place, and purpose of all special meetings by contacting the elections division of the Secretary of State's office.

(B) Any representative of the news media may obtain notice of all special meetings by requesting in writing that such notice be provided. Such notice will only be given, however, to one representative of any particular publication or radio or television station. A request for such notification shall be sent to the elections division of the Secretary of State's office. The request shall provide the name of the individual media representative to be contacted, that representative's email address, and a maximum of two telephone numbers where that representative can be reached. The secretary of state shall maintain a list of all representatives of the news media who have requested notice of special meetings pursuant to this rule.

In the event of a special meeting not of an emergency nature, the secretary of state shall give notice of the meeting to all media representatives on the list no later than twenty-four hours prior to the meeting. In the event of a special meeting of an emergency nature, the notice need not be given twenty-four hours prior to the meeting but shall be given as soon as possible.

In giving the notice required by this rule, the secretary of state may rely on assistance provided by any member of the secretary's staff or of the board of voting machine examiners, and any such notice is complete if given by such member in any of the manners provided in this rule.

(C) Any person may receive notice of all meetings of the board of voting machine examiners at which specific subject matters designated by such persons are scheduled to be discussed. The secretary of state shall maintain a list of all persons who have requested such notification. .