



Ohio Administrative Code

Rule 111:3-5-07 Voter registration - bureau of motor vehicles.

Effective: [March 28, 2022](#)

(A) The registrar of motor vehicles shall designate an employee for the deputy registrar services section to be in charge of and responsible for voter registration within the bureau of motor vehicles. The designated employee may identify other employees within the section to assist in voter registration. The designated employee shall provide, in cooperation with the secretary of state, a training program and materials for training in voter registration for deputy registrars and their employees.

(B) The office manager appointed by each deputy registrar shall be in charge of and responsible for voter registration within that agency unless the deputy registrar notifies the registrar in writing that another individual is designated to serve in that capacity.

(C) When any person applies for a driver's license, commercial driver's license, a state of Ohio identification card, or motorcycle operator's license or endorsement, or the renewal or duplicate of any license or endorsement under Chapter 4506. or 4507. of the Revised Code, the employee of the registrar or deputy registrar receiving the application shall offer the applicant the opportunity to register to vote or update the applicant's voter registration if the applicant is eligible and wishes to do so, and assistance in completing the voter registration form if so requested.

The applicant shall not be required to fill out any portion of the voter registration form that requests information that duplicates information on the application for a license, identification card or endorsement. Such information shall be printed on the form by the registrar or deputy registrar.

(D) The registrar or deputy registrar shall enter the date each registration application, change of name notice, or change of address form is received. The date may be entered by use of a date stamp or may be typed or printed upon the document. The date stamp or date entry shall not disclose the identity of the office that entered it.

(E) The registrar or deputy registrar shall send any completed registration application, change of



residence notice, or change of name notice to the board of elections of the county in which the office of the registrar or deputy registrar is located, within five days after accepting the application or notice.

(F)

(1) Each deputy registrar shall record and report to the registrar all of the following:

(a) The number of applicants for licenses served by the deputy registrar;

(b) The number of voter registrations, change of address notices, and change of name notices completed by the deputy registrar and transmitted to the board of elections;

(c) The number of voter registration applications declined by the deputy registrar;

(d) Upon the request of the registrar, any additional information required by the secretary of state to comply with the National Voter Registration Act of 1993, 52 U.S.C.A. 20501 et seq., as amended on January 6, 1996.

(2) The report shall be filed semi-annually or more frequently as prescribed by the registrar.

(G) The registrar shall collect the reports from each deputy registrar and shall report and transmit to the secretary of state at least once annually information on the number of applicants for licenses and the numbers of voter registrations, change of residence notices, and change of name notices completed, and the number of voter registration applications declined, and any additional information required by the secretary of state to comply with the National Voter Registration Act of 1993, 52 U.S.C.A. 20501 et seq., as amended on January 6, 1996.

(H) No information relating to an applicant's decision to decline to register or update their voter registration at the office of the registrar or deputy registrar may be used for any purpose other than voter registration record keeping required by the secretary of state, and all such information shall be kept confidential.



(I) The bureau of motor vehicles shall supply all of its deputy registrars with a sufficient number of voter registration applications, change of residence notices, and change of name notices as prescribed by the secretary of state.

(J) The decision of any applicant whether to register as an elector shall be given no consideration in the decision whether to issue him a license, a state identification card, an endorsement, a renewal, or a duplicate.

(K) In addition to other provisions set forth in this rule, each deputy registrar shall maintain a supply of voter registration applications, change of address notices, and change of name notices and shall provide them to any individual upon request. Each deputy registrar shall display in a prominent place a notice that voter registration applications and change of address or name notices are available at the agency.