



Ohio Administrative Code Rule 109:2-3-06 Approval of courses.

Effective: January 1, 2001

(A) Commanders of any private security training course must be in compliance with rules 109:2-3-03, 109:2-3-04, and 109:2-3-05 of the Administrative Code prior to the submission of an application to conduct a course.

(B) Application requirements for the academic training course.

(1) On a form prescribed by the executive director, the commander shall submit an application and appropriate application fee to the executive director to conduct an academic training course no later than twenty-one days prior to the first day of the course. Included with those items shall be a proposed training calendar, which shall list the following:

(a) Commission topics to be taught;

(b) Instructors' full names, commission-issued certification numbers, and expiration dates of certificates;

(c) Dates of instruction for each topic;

(d) Clock time of instruction for each topic; and

(e) Any other information as may be required by the executive director.

(C) Minimum of six commission-certified instructors must be scheduled to teach in the private security academic training courses.

(D) The commander must have prior written approval from the executive director to conduct the academic training course. This approval shall be valid only for the proposed dates indicated on the application form.



(E) Denial of an application or revocation of course approval.

(1) Courses which are not in compliance with the rules of this chapter will be denied.

(2) Approved courses which are found to be in violation of the rules of this chapter may have their approval revoked by the executive director.

(3) Should the executive director deny an application or revoke approval to conduct a course, the executive director shall comply with rule 109:2-3-13 of the Administrative Code.

(F) Within three calendar days after the course has begun, the commander shall forward to the executive director, on forms prescribed by the executive director, a student enrollment list and an enrollment package, for each student.

(G) Upon completion of the course, the commander shall forward to the executive director all required records, as prescribed by the executive director.

(H) Application requirements for the basic firearms and requalification courses.

(1) On a form prescribed by the executive director, the commander shall submit an application and appropriate application fee to the executive director to conduct a basic firearms or requalification course no later than twenty-one days prior to the first day of the course. Included with those items shall be a proposed training calendar, which shall list the following:

(a) Dates of training for classroom and firing range;

(b) Instructors' full names, commission-issued certification numbers, and expiration dates of certificates;

(c) Clock time of instruction; and

(d) Any other information as may be required by the executive director.



(2) The commander must have prior written approval from the executive director to conduct the basic firearms or requalification course. This approval shall be valid only for the proposed dates indicated on the application form.

(3) Denial of an application or revocation of course approval.

(a) Courses which are not in compliance with the rules of this chapter will be denied.

(b) Approved courses which are found to be in violation of the rules of this chapter may have their approval revoked by the executive director.

(c) Should the executive director deny an application or revoke approval to conduct a course, the executive director shall comply with rule 109:2-3-13 of the Administrative Code.

(4) Upon completion of the course, the commander shall forward to the executive director all required records, as prescribed by the executive director.