



Ohio Administrative Code

Rule 109:2-11-04 Approval of school commanders.

Effective: July 1, 2017

Each jailer training school commander is required to have the approval of the executive director to conduct a training program. Such approval will be based upon the submission of a statement of qualifications by the person seeking approval to be designated a training school commander on a form prescribed by the executive director.

(A) Minimum qualifications for certification as a jailer training school commander shall be as follows:

- (1) High school graduate or possession of a "General Education Development" certificate;
- (2) Three professional references from law enforcement administrators of the rank of lieutenant or above;
- (3) No convictions for a felony, crime of moral turpitude, offense of violence, sexually oriented or child-victim oriented offense, or any other peace officer disqualifying offense.
- (4) Completion of an Ohio peace officer training commission conference for jailer training school commanders.
- (5) Completion of an instructor training program approved by the executive director which shall include the following: instruction in the theories of learning and adult education, teaching techniques, lesson plan development and usage, behavioral objectives, student evaluation and measurement, role playing, the use of audio-visual aids, and an exercise in practice teaching. Instructor training programs taught by the Ohio peace officer training academy, the Ohio department of education, the Ohio state highway patrol, a college or educational institution, or other programs which in the opinion of the executive director are equivalent will be acceptable; and;
- (6) For applicants applying to be commanders on or after the effective date of this rule, completion



of a commander training program approved by the executive director,

(B) Upon receipt and verification of an application form and completion of school commanders' conference, the executive director may issue a certificate to the school commander. Unless the decision is of a ministerial nature should the executive director refuse to issue a certificate, the executive director shall notify the applicant in writing and shall advise the applicant that he or she may request a hearing before the commission as provided in sections 119.06 and 119.07 of the Revised Code. The commission shall conduct the hearing as required by sections 119.01 to 119.13 of the Revised Code.

(C) A corrections training school commander approved under rule 109:2-09-04 of the Administrative Code may perform the functions of a jailer training school commander upon approval from the executive director.

(D) Certification shall be renewed every five years. At least sixty days and no more than ninety days prior to expiration of the certificate, the individual shall submit, on a form prescribed by the executive director, an application for renewal that indicates the applicant has complied with the following:

(1) The applicant has conducted at least two jailer training schools within the renewal period;

(2) The applicant has attended at least one commander conference within the renewal period if commander conferences are offered; and

(3) The applicant has completed at least twenty-four hours of training relevant to conducting and overseeing a jailer training school.

(E) The executive director shall deny, refuse to renew, or revoke the certificate of any jailer training school commander for the following reasons:

(1) Failure to meet the minimum qualifications for certification or renewal listed in paragraphs (A) and (D) of this rule.



- (2) Unacceptable performance evaluations;
 - (3) Conviction of a felony, a crime of moral turpitude, offense of violence, sexually oriented or child-victim oriented offense, or any other peace officer disqualifying offense;
 - (4) Separation from the agency or institution for which the individual was approved to conduct the programs;
 - (5) Falsifying information to obtain a certificate;
 - (6) Failure to attend two consecutive jailer training school commanders' conferences;
 - (7) Violation of rules promulgated under Chapter 109:2-11 of the Administrative Code;
 - (8) Submission of falsified records, application, or other documentation;
 - (9) Allowing a person not approved as a school commander to function as a school commander;
 - (10) For any other good cause shown.
- (F) The executive director may suspend the certification of any commander that is charged with any felony, crime of moral turpitude, offense of violence, sexually oriented or child-victim oriented offense, or any other peace officer disqualifying offense.
- (G) Should the executive director suspend or revoke a certificate, the executive director shall notify the commander in writing of the suspension or revocation and shall advise the commander that the commander may request a hearing before the commission as provided in sections 119.06 and 119.07 of the Revised Code. The commission shall conduct the hearing as required by sections 119.01 to 119.13 of the Revised Code.