



Ohio Administrative Code Rule 109:1-4-03 License applications.

Effective: December 23, 2021

- (A) Every application for a license or endorsement issued pursuant to Chapter 2915 of the Revised Code and these rules must be submitted on forms supplied or approved by the attorney general and must contain such information and documents as required.
- (B) The applicant must file with the application all required supplemental forms.
- (C) Upon request of the attorney general, the applicant must further supplement any information provided in the application. The applicant must provide all requested documents, records, supporting data, and other information within the time period specified in the request. If the applicant fails to provide the requested information within the required time period as set forth in the request or these rules, the attorney general may deny the application unless good cause is shown.
- (D) All information required to be included in an application must be true and complete as of the date of attorney general action sought by the applicant. If there is any change in the information contained in the application, the applicant must file a written amendment in accordance with these rules.
- (E) The applicant must cooperate fully with the attorney general with respect to the background investigation of the applicant, including, upon request, making available any and all of its books and records for inspection.
- (F) The attorney general will automatically deny the application of any applicant that refuses to submit to a background investigation as required pursuant to Chapter 2915 of the Revised Code and these rules.
- (G) Neither the State, the attorney general, any agency with which the attorney general contracts to conduct background investigations, nor the employees of any of the foregoing, may be held liable for any inaccurate information obtained through such an investigation.